

A/E Firm:

## AGENCY EVALUATION

Project Name:

Rater: Please place a grade in the box labeled “Grade.”

Provide comments for “A, D, or F”

Project No:

FMDC’s: Project Manager

Date:

Agency Representative: (Send to CI Coordinators)

<b>OVERALL PROJECT:</b> To be completed by agency Capital Improvement Coordinator or agency end-user representative at final acceptance of construction or completion of study.		<b>Grade</b>
1. Agency expectations were incorporated into the project.		
Comments:		
2. A/E displayed flexibility in solving problems.		
Comments:		
3. Operational manuals and equipment warranty reviews were complete --- (not applicable for studies or design only projects).		
Comments:		
4. A/E study or plans were easy to read or interpret.		
Comments:		

